

Scottish Children's Rights Implementation Monitoring Group Interim Discussion - Summary

Wednesday 24th August 2011
SCCYP office, Edinburgh
2.00pm – 3.30pm

Attended:

Tam Baillie - SCCYP
Kelly Bayes - Together
Juliet Harris - Together
Stefan Stoyanov - SCCYP

The meeting was called to reflect on the last 18 months of SCRIM group meetings and to identify areas where improvements to the management and accountability of the group could be made.

Management of meetings

- Chair
It was proposed that there should be member of the group nominated to chair for a one year period. The purpose of the group is to monitor Scottish Government's implementation of the UNCRC so to avoid any conflict of interest, it was agreed that the chair should be either SCCYP or Together.
- Accountability
The terms of reference state that the group should publish the agenda and minutes to meetings online. Together has highlighted this as being particularly important to ensure their accountability to their members.
- Secretarial support
SCCYP and Together will explore options for providing secretarial support to the meetings.
 - **Action:** JH to draft a proposed timetable for SCRIM meetings detailing when papers should be prepared, minutes written up, agreed and published, and actions followed up. This paper is to be tabled at the next SCRIM meeting.

Meeting papers

- Agenda
The agenda for each SCRIM meeting needs to be agreed in advance. Follow up on actions should be standing item on the agenda. The agenda should include one or two key overarching questions to Scottish Government regarding the implementation of the UNCRC, agreed in advance by Together and SCCYP. Enough time is needed to allow Scottish Government with time to prepare a response and invite relevant representatives to attend the meeting.

- **Action:** *JH to draft agenda as per discussion for next SCRIM meeting and send to SS for comment/approval.*
- Updates

A general update on activities for each SCRIM member organisations is not necessary. Updates should focus on the actions identified at the previous meeting and follow up on progress made.
- Minutes

Minutes to the meeting should be a concise summary of discussion with agreed actions – including owners and timescales – identified. Actions identified in the minutes of the meeting of 12th April 2011 must be followed up.

 - **Action:** *JH and SS to follow up actions from 12th April 2011 with Scottish Government.*

Date of next full SCRIM meeting: End September/early October 2011 to be confirmed.